

Supplier price comparison



List your 10 highest-cost or most used ingredients and compare prices across up to three suppliers

Business name _____

Date _____

Ingredient	Unit	Supplier 1	Supplier 2	Supplier 3	Cheapest supplier
		Name	Name	Name	
1		\$	\$	\$	
2		\$	\$	\$	
3		\$	\$	\$	
4		\$	\$	\$	
5		\$	\$	\$	
6		\$	\$	\$	
7		\$	\$	\$	
8		\$	\$	\$	
9		\$	\$	\$	
10		\$	\$	\$	

Next steps

1. Circle the supplier you currently use for each ingredient so you can see where you're paying more than you need to.
2. For any ingredient where another supplier is cheaper, work out the difference per unit and multiply by your weekly order volume.
3. Take the results to your current supplier and ask them to match. Most will negotiate rather than lose the account.
4. Run this comparison every quarter as suppliers' prices and offerings shift.